

Elburn & Countryside Fire Protection District
Trustee's District Meeting & Public Hearing

Date: August 11, 2008

To: President & Trustees

From: Administrative Assistant

J. Feece called the Trustee Meeting to order at 5:02 pm with the following persons in attendance:

J. Feece	T. Reynolds	P. Hall	K. Callaghan
T. Haley	W. Stevens	R. Britz	D. Sigmund
D. Ebert	J. Larkin		

Previous Meeting Minutes:

J. Feece called for any additions or correction of the minutes from the previous month's meeting. T. Reynolds made a motion to accept the minutes as presented. J. Feece seconded the motion. It was voted on and approved with a copy placed on file.

Public Comment:

None presented

Treasurer's Report:

J. Feece presented the Treasurer's report. T. Reynolds made a motion to approve the Treasurer's Report. J. Feece seconded the motion. It was voted on and approved.

Approval of Bills:

The Purchase Journal was presented showing invoice expenses from July 15, 2008 – August 11, 2008 in the amount of \$87,201.99. T. Reynolds made a motion to approve the bills, J. Feece seconded the motion. It was voted on and approved.

Fire Chief K. Callaghan Comments:

1) Kaneville Fire Department

- Chief Callaghan stated that Trustee President J. Feece requested a public discussion in regards to recent requests for service from residents of the Kaneville Fire District. Kaneville Fire Chief Dave Sigmund, Kaneville Trustee J. Larkin & Kaneville Trustee D. Ebert attended.
- Trustee J. Feece addressed Kaneville Fire Chief D. Sigmund and the Kaneville Fire District Trustees. He explained that the Elburn & Countryside Fire Protection District is more than willing to respond to any incidents in their district if called upon. Trustee Feece also addressed areas that may need further assistance due to their location in Kaneville's district. He explained that the Elburn & Countryside Fire Protection District is willing to discuss options.
- Currently a written agreement is in place for automatic aid to a residence on Railroad Street (behind the packing plant) and a section of Saddlewood Dr. Trustee Feece would like to know if there is a need for a written agreement for automatic aid for other areas in the Kaneville Fire District.

Fire Chief K. Callaghan Comments continued:

- Kaneville Fire Chief D. Sigmund stated that he feels that the two districts have a great working relationship and that both districts work well together. He stated that there are no problems or animosity; all professional. He stated that the Kaneville Fire District appreciates the help that the Elburn & Countryside Fire Protection District does provide. He explained that newspapers have printed stories with quotes that have been taken out of context.
- The Kaneville Fire District Trustees feel we are all here for each other in the fire service and will continue. Kaneville Fire Chief D. Sigmund stated that he is working with the Kaneland School District to have the Elburn & Countryside Fire Protection District respond to more incidents at the Kaneland High School & Kaneland Middle School.
- Kaneville Fire District does not feel a written agreement is necessary at this time. It was agreed upon that the Kaneville Fire District will call upon the Elburn & Countryside Fire Protection District for assistance at incidents as they deem necessary.

2) Turnout Gear

- Chief Callaghan stated that the district would like to purchase 11 sets of turnout gear. The district has hired new employees that need gear plus gear needs to be replaced that is outdated and potentially unsafe.

A motion was made by T. Reynolds to approve \$18,800.00 for the purchase of 11 sets of gear. J. Feece seconded the motion. It was voted on and approved.

3) Class A Uniforms

- Chief Callaghan informed the trustees that Class A uniforms are needed for the employees. The Full Time Firefighters & Officers will receive a Full Class Uniform. The Paid on Call Firefighters will receive a different version of the Class A Uniform.

A motion was made by T. Reynolds to approve \$18,500.00 to purchase Class A Uniforms. J. Feece seconded the motion. It was voted on and approved.

4) Budget Revision

- Chief Callaghan informed the trustees that the 2008-2009 Budget needs to be amended. Budget lines need to be added for EMS billing, collections and other expenses associated with the Ambulance Account. The EMS Ambulance Account has been a separate account in the past and needs to be added to the district budget.

5) Water Use Agreement; Kane County Forest Preserve

- Chief Callaghan presented a Water Use Agreement with the Kane County Forest Preserve. The water use agreement would be for use of the Grunwall Farm pond for fire incidents.

A motion was made by T. Reynolds to approve the Water Use Agreement with the Kane County Forest Preserve. J. Feece seconded the motion. The water use agreement was voted on and approved with a copy placed on file.

Assistant Chief W. Stevens of EMS:

No Comment

Assistant Chief T. Haley of Fire Operations Comments:

- 1) Review Incident Report for District
 - Assistant Chief T. Haley presented the Firehouse Incident Report for July 2008 listing the incidents that the district has been dispatched for. The report is broken down into mutual aid incidents as well as incidents per quadrant of the district. In July 2008, there were 25 incidents North, 21 incidents South, 36 incidents Center and 23 incidents Mutual Aid for a total of 105 incidents. Year to date comparison of 777 incidents in 2007 versus 789 in 2008. A copy of the report has been placed on file.
- 2) Hazardous Material Trailer
 - Assistant Chief T. Haley informed the trustees that the district would like to purchase a Hazardous Materials Trailer. Currently the hazardous materials equipment the district has acquired is begin stored in bins at the Ambulance Station. The district would like to obtain a trailer to store all equipment in and have ready at a moments notice for Hazardous Material Incidents.

A motion was made by T. Reynolds to approve \$18,300.00 for the purchase of a Hazardous Materials Trailer. J. Feece seconded the motion. It was voted on and approved.

Attorney R. Britz Comments:

No Comment

Administrative Assistant Comments:

No Comment

Other concerns:

- Chief Callaghan informed the trustees that he contacted the developer from Lily Lake in regards to a potential site for Station Three. The original set of plans had a Station site marked. The second set of plans does not. The Village of Lily Lake has a municipal building marked on the second set of plans where the original set of plan had shown a Station site. Chief Callaghan requested that the developer discuss with the Village of Lily Lake to see what they could work out for a Station site.
- Chief Callaghan informed the trustees that Kane County called due to a citizen request. The citizen stated that the tornado sirens did not go off in the Mill Creek subdivision recently when there was a bad storm. She wanted to know why.
- Chief Callaghan informed Kane County that there are no sirens in Mill Creek. He advised the resident to call the developer with any questions in regards to obtaining tornado sirens. He also informed the resident that the Village of Elburn controls the tornado sirens in the Village of Elburn. The Elburn & Countryside Fire Protection District has no control over the tornado sirens.
- Assistant Chief W. Stevens stated that when a resident calls he advises them to purchase weather band radios so they are informed as to the need to seek shelter during inclement weather.

At 5:46 pm, T. Reynolds made a motion to adjourn the meeting. J. Feece seconded the motion. It was voted on and approved.

Respectfully Submitted,

Pamela C. Hall
 Administrative Assistant
 Elburn & Countryside Fire Protection District