

**Elburn & Countryside Fire Protection District
P.O. Box 8053
210 E. North St.
Elburn, IL. 60119
Office: 630-365-6855 Fax: 630-365-6940**

DISTRICT TRUSTEE MEETING

Date: Monday, August 1, 2011 5:00pm
To: Trustees, Chief Officers, District Attorney & General Public
From: Judy Kaenel, Office Assistant, ECFPD
Location: Station One – 210 North St. Elburn, IL

CALL TO ORDER at 5:00pm by: Tom Reynolds, Trustee

PERSONS IN ATTENDANCE

Asst Chief Haley Thomas Reynolds Brian Schopp Robert Britz
Bill Thomas Robert Loula Michael Anderson Judy Kaenel

PUBLIC COMMENT: NONE

Motion to make Thomas Reynolds as acting President in absence of Bob Weber.

Motion to approve by: Brian Schopp Seconded by: Tom Reynolds

APPROVAL OF MINUTES Minutes; additions or corrections presented by: Judy Kaenel, Office Asst

Motion to approve by: Brian Schopp Seconded by: Tom Reynolds

EXECUTIVE SESSION APPROVAL OF MINUTES June 13, 2011 Executive Session Minutes

Minutes; additions or corrections presented by: Judy Kaenel, Office Asst

Motion to approve by: Brian Schopp Seconded by: Tom Reynolds

TREASURER’S REPORT

Motion to approve by: Brian Schopp Seconded by: Tom Reynolds

a) APPROVAL OF BILLS in the amount of \$ \$100,710.24

Motion to approve by: Brian Schopp Seconded by: Tom Reynolds

TRUSTEE REYNOLDS COMMENTS

- 1) Land Acquisition
 - a. Property on Rt. 38 (west of the landscape company)

Asst Chief Haley reported that there is 7 acres of land off of Hoyt Rd and no one from the State is sure about the access. Owners want 1.6 million but are open to any offer. Asst Chief Haley states that ECFPD needs two access points into the property. Waiting for more information and there is a meeting on August 2, 2011 at the Lion’s Club from 6-8pm. All are welcome to attend.

FIRE CHIEF COMMENTS: None – Chief Callaghan Absent

ASISSTANT CHIEF OF OPERATIONS COMMENTS

- 1) Review Incident Report

Incidents located in district

NORTH	<u>21</u>
SOUTH	<u>40</u>
CENTER	<u>52</u>
MUTUAL AID	<u>16</u>
 TOTAL INCIDENTS FOR MONTH	 <u>129</u>

YTD vs. 2010 YTD 820

July 2010 vs. July 2011 781

**For month, Ambulance Calls 2011 487 vs. Ambulance Calls 2010 444 vs. Up
By 43**

According to Asst Chief Haley, 1 call pushing 4 minutes and 1 call pushing 6 minutes
(see attached Incident Report)

ASSISTANT CHIEF OF OPERATIONS COMMENTS CONTINUED

- 2) Brush 303: The vehicle is now at ECFPD and it completed. The company was billed for delays and has paid invoice. It is in service and will run. No calls for this truck yet. We do need to be proactive with springs in the rear of Brush 303. May be able to adjust the front end without putting springs in.
- 3) ECFPD policy manual: Trustee Reynolds has requested a printed copy of this manual for review. It will be provided to him at a later time.
- 4) Patching the hole: The parking lot hole at Station #1 has been repaired.
- 5) Open House 9/11/2011: There will be a flag raising ceremony and open house at Station #1. The planners are considering water bottles again for the children along with an inflatable “bouncy” house. These items would run approximately \$3,500 and this cost is in the budget for this event.
- 6) Steam Cleaner/Pressure Washer: The Steam Cleaner is broken and the district will need to purchase a new one. Approximately \$2,500 for a new steam cleaner with the pressure washer costing at approximately \$2,500. These costs are in the budget but now need to decide if the district purchases the steam cleaner only or both steam cleaner and pressure washer.

Motion to approve purchase by:

by: Tom Reynolds Seconded by: Brian Schopp

- 7) Review Pre-Emption System for Meredith and Rt 38: Line #5 in the attached FAP Route 567 (IL.38) Elburn Countryside Agreement

“The DISTRICT further agrees that upon award of the contract for this improvement, the DISTRICT will pay to the STATE in a lump sum from any funds allotted to the DISTRICT, an amount equal to 80% of its obligation incurred under this AGREEMENT, and will pay to said STATE the remainder of the obligation (including any non-participating costs on FA Projects) in a lump sum, upon completion of the project based upon final costs.

The DISTRICT further agrees to pass a supplemental resolution to provide necessary funds for its share of the cost of this improvement if the amount appropriated in “Exhibit B” proves to be insufficient, to cover said cost.”

Review Pre-Emption System Continued

District Attorney Bob Britz stated that the project will cost approximately 1.5 million dollars but ECFPD District’s cost will only be \$6,900. The district is to pay the costs of future maintenance. Mr. Britz will complete an addendum to this agreement outlining ECFPD share of the funding for this project.

Motion to approve signing of agreement and preparation of addendum by:

by: Tom Reynolds Seconded by: Brian Schopp

ASSISTANT CHIEF OF OPERATIONS COMMENTS CONTINUED

8) Truck Committee: A committee has been formed and will meet week of August 1, 2011

ASISTANT CHIEF HALEY - ADDITIONAL COMMENTS: NONE

ASSISTANT CHIEF OF EMS COMMENTS: None - Asst Chief Hanson, Absent

FOREIGN FIRE INSURANCE BOARD

- a) Foreign Fire Insurance expenditure list
- a) Motion to approve Foreign Fire Insurance Expenditures

Nothing presented

ATTORNEY COMMENTS

- 1) Waste Management update

Nothing presented

ADMINISTRATIVE ASSISTANT COMMENTS

No comment

OTHER CONCERNS: None

EXECUTIVE SESSION

At 5:21 pm, Trustee Tom Reynolds called an executive session Pursuant to Section (2)(c)(1) of the Open meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity); Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation)

Motion to go into executive session @ 5:24pm

by: Tom Reynolds Seconded by: Brian Schopp

Motion to leave executive session @ 6:16pm

by: Tom Reynolds Seconded by: Brian Schopp

Role Call Vote

M. Anderson R. Loula T. Haley T. Reynolds R. Gurgos
B. Schopp B. Thomas R. Britz J. Kaenel

As all present for the August 1st Executive Session Meeting

Action taken after executive session

Authorize Asst Chief Haley respond to grievance.

PUBLIC COMMENT: NONE

ATTACHMENTS

- 1) Treasurer’s Report
- 2) Invoice Journal
- 3) Payroll Report

ADJOURNMENT

Motion to adjourn @ 6:25pm

by: Tom Reynolds Seconded by: Brian Schopp

RESPECTFULLY SUBMITTED:
JUDY KAENEL, OFFICE ASSISTANT