

Elburn & Countryside Fire Protection District
Board of Trustee's District Meeting
02-14-11

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Date: February 14, 2011

To: President & Trustees

From: Administrative Assistant

President J. Feece called the Trustee Meeting to order at 5:10 pm with the following persons in attendance:

J. Feece	T. Reynolds	R. Weber	P. Hall	K. Callaghan
T. Haley	R. Britz	B. Thomas	B. O'Conner	R. Loula
R. Gurgos	A. Isberg	G. Algrim	T. Hall	C. Garon

Public Comment:

No comment

Previous Meeting Minutes:

J. Feece called for any additions or correction of the minutes from the previous month's meeting. T. Reynolds made a motion to accept the minutes. R. Weber seconded the motion. It was voted on and approved with a copy placed on file.

R. Weber made a motion to accept the executive session minutes from January 3, 2011 as presented. T. Reynolds seconded the motion. It was voted on and approved with a copy placed on file.

Treasurer's Report:

Administrative Assistant P. Hall presented the Treasurer's Report.

T. Reynolds made a motion to approve the Treasurer's Report. R. Weber seconded the motion. It was voted on and approved.

Approval of Bills:

The Purchase Journal was presented showing invoice expenses from January 4, 2011 – February 14, 2011 in the amount of \$169,153.69.

R. Weber made a motion to approve the bills. T. Reynolds seconded the motion. It was voted on and approved.

Fire Chief K. Callaghan Comments:

1) Assistant Chief Update

- Chief Callaghan informed the Board of Trustees that Craig Hanson has accepted the position of Assistant Chief. He will be starting on April 4th, 2011.

2) Office Assistant Update

- Chief Callaghan informed the Board of Trustees that Judy Kaenel has accepted the position of Office Assistant. She will be starting on March 1st, 2011. She will be a part time employee with office hours on Tuesdays and Thursdays.

3) Sale of Ambulance

- Chief Callaghan informed the Board of Trustees BP Apparatus appraised the 1997 ambulance that the district will be replacing. The appraisal is retail of \$12,000.00. When you include the commission, the recommended listing would be \$13,200.00.

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Fire Chief K. Callaghan Comments continued:

T. Reynolds made a motion to approve the listing with BP Apparatus in the amount of \$13,200.00. R. Weber seconded the motion. It was voted on and approved.

4) Lieutenant promotions

- Chief Callaghan informed the Board of Trustees that in accordance of the collective bargaining agreement between the Elburn & Countryside Fire Protection District and the Elburn Professional Firefighter's Association I.A.F.F. Local #4749, the district is required to promote three individuals to Lieutenants within 180 days of the signing of the collective bargaining agreement.
- The Firefighter Paramedics that will be promoted to Lieutenants are:
 - a) Greg Algrim
 - b) Matthew Hanson
 - c) Lisa Schopp
- The promotion ceremony will take place after the next Board of Trustees meeting on Monday, March 7th, 2011 at 6:15 pm.

- Chief Callaghan informed the Board of Trustees that the Blizzard of 2011 went well. The district provided a warming center for anyone that was in need. There were approximately 20 individuals that spent the night at the stations. Most of these individuals were stranded from Metra. The district placed a letter in the local paper and sent letters to individuals and businesses thanking them for their assistance. There was one incident that was responded to by snowmobile. The rest of the incidents were responded to by an engine, ambulance or the utility truck. Trucks were used to plow to and from incidents.
- Chief Callaghan informed the Board of Trustees that the cost of living has been announced at 1.5% versus this past year's rate of 2.7%.
- Chief Callaghan stated that there will be a Memorial Service for Fire Chief Marvin Ackerman on Saturday, March 19th, 2011 at 10:00 am at the Congregational Church in Elburn, IL. The Elburn & Countryside Fire Protection District's Honor Guard will be participating in the memorial service.
- Chief Callaghan updated the Board of Trustees on the Fox River & Countryside Fire Rescue District. They have accepted AES for their contractor. The Technical Director has contacted the district to discuss Mutual Aid. The district will wait until they meet with the MABAS group before scheduling a meeting to discuss Mutual Aid.
- Chief Callaghan stated that he has spoken with Campton Hills President Patsy Smith in regards to fire protection in their village limits. They will be placing the question of if the Campton Hills residents have an interest in forming their own fire protection district on the next ballot. If the residents decide to go that route, this would take away approximately 25 – 33% from the Fox River & Countryside Fire Rescue District and 20% of our district. Chief Callaghan will be scheduling a meeting with Patsy Smith to further discuss.

Assistant Chief T. Haley of Fire Operations Comments:

- 1) Review Incident Report for District

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- Assistant Chief T. Haley presented the Firehouse Incident Report for January 2011 listing the incidents that the district has been dispatched for. The report is broken down into mutual aid incidents as well as incidents per quadrant of the district. In January 2011, there were 32 incidents North, 35 incidents South, 49 incidents Center and 12 incidents Mutual Aid for a total of 128 incidents.
- In the month of January 2011, there were 72 EMS incidents versus 63 in January 2010. There were also two structure fires in January 2011, one machine shed and one residency.

2) Policy Manual Update

- Assistant Chief Haley informed the Board of Trustees that there is no update at this time.

Foreign Fire Insurance Board

- Greg Algrim presented a list of expenditures from the Foreign Fire Insurance Board for approval.
 - 1) Direct TV programming
 - a) For Both Stations
 - b) District will no longer provide Cable TV to Station One
 - c) Not to exceed \$2,000.00 annually
 - 2) Honor Guard Equipment consisting of badges, America Flags, Mourning flags, poles, floor stands, axes, gloves and shoulder cords.
 - a) Total amount proposed \$1,181.74
 - b) I.A.F.F. Local #4749 has agreed to pay half.
 - c) Not to exceed \$600.00
 - 3) Extrication Gloves
 - a) One pair per employee at \$30.00 per pair
 - b) Not to exceed \$2,000.00

T. Reynolds made a motion to approve the list of expenditures for the Foreign Fire Insurance Board. R. Weber seconded the motion. It was voted on and approved with a copy placed on file.

Greg Algrim also inquired with the Board of Trustees as to if they would like the Foreign Fire Insurance Board to be responsible for the maintenance on products purchased with Foreign Fire Insurance funds. The Board of Trustees agreed to acquire the expenses associated with the maintenance for these products unless otherwise noted at the time of purchases or at the district's discretion due to budget restraints.

Attorney B. O'Conner Comments:

- Attorney B. O'Conner provided the Board of Trustees with a Legislative Update in regards to the recent changes in the Downstate Firefighter Pension Laws. He also reviewed Statements of Economic Interest, Identity Protection Act, the Open Meeting Act and Civil Unions. A copy has been placed on file.

Attorney R. Britz Comments:

- Attorney R. Britz stated that he will verify if the district needs to establish a Identity Protection Act policy.
- Attorney R. Britz also stated the district needs to establish a policy in regards to open meeting public comment rules at Board of Trustee Meetings.

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Administrative Assistant Comments:

- Administrative Assistant P. Hall reminded the Board of Trustees that they will need to stop in before the next meeting to review the executive session minutes to determine if they would like to release executive session minutes for public viewing.

Other Concerns:

None presented

Executive Session:

At 5:52 pm, Chief Callaghan called an executive session pursuant to Section (2)(c)(1) of the Open meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity);

Section (2)(c)(2) of the Act (to discuss collective negotiating matters between the public body and its employees);

and/or Section (2)(c)(11) of the Act (pending probable or imminent litigation)

Roll Call Vote	3	Ayes
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	0	Nays
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	0	Absent
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At 5:52 pm, a motion to go into executive session was made by R. Weber. T. Reynolds seconded the motion.

In attendance:

K. Callaghan	T. Haley	P. Hall	J. Feece	R. Weber
T. Reynolds	B. Thomas	R. Britz		

At 6:02 pm, the executive session ended with a motion by T. Reynolds. R. Weber seconded the motion

R. Weber made a motion to proceed to arbitration with the Elburn Professional Firefighter's Association I.A.F.F. Local #4749. T. Reynolds seconded the motion. It was voted on and approved.

Public Comment:

No comment

At 6:04 pm, T. Reynolds made a motion to adjourn. R. Weber seconded the motion. It was voted on and approved.

- Firefighter Paramedic Joseph Homon was sworn in after the Elburn & Countryside Fire Protection District Board of Trustees meeting.

Respectfully Submitted,

Pamela C. Hall
Administrative Assistant
Elburn & Countryside Fire Protection District