

Elburn & Countryside Fire Protection District
Trustee's District Meeting

Date: January 12, 2009

To: President & Trustees

From: Administrative Assistant

J. Feece called the Trustee Meeting to order at 5:02 pm with the following persons in attendance:

T. Reynolds	J. Feece	R. Weber	P. Hall
K. Callaghan	T. Haley	W. Stevens	R. Britz
M. Huneke	S. Siwy	C. Garon	

Previous Meeting Minutes:

J. Feece called for any additions or correction of the minutes from the previous month's meeting. J. Feece made a motion to accept the minutes as presented. R. Weber seconded the motion. It was voted on and approved with a copy placed on file.

Public Comment:

None presented

Treasurer's Report:

P. Hall presented the Treasurer's report. T. Reynolds made a motion to approve the Treasurer's Report. R. Weber seconded the motion. It was voted on and approved.

Approval of Bills:

The Purchase Journal was presented showing invoice expenses from December 9, 2008 – January 12, 2009 in the amount of \$131,387.09. T. Reynolds made a motion to approve the bills. R. Weber seconded the motion. It was voted on and approved.

Fire Chief K. Callaghan Comments:

- 1) Fire Equipment Exchange Program; Radios & Pagers
 - Chief Callaghan explained the district has several pagers and radios that they no longer have a use for due to the required changes to be narrow band compliant. He requested the trustees consider donating the portable radios for a Community Emergency Response Team (CERT). The trustees agreed to donate the radios and pagers to the Village of Elburn Police Department and the Elgin Police Department.
- 2) IAFFD Administrative Training Sessions
 - Chief Callaghan informed the trustees of the IAFFD Administrative Training Sessions on 03/14/09 in Byron, IL. Chief Callaghan requested they let him know if anyone is interested in attending.
- 3) Station Three land update
 - Chief Callaghan informed the trustees that he attended the Lily Lake Planning Commission meeting to discuss land for Station Three. The land proposed for Station Three by the Village of Lily Lake is located on the east end of the subdivision off of Empire Rd by the Village Hall. Chief Callaghan informed the planning commission that the district would prefer a location further west. The planning commission motioned to request a west section at the Village Board meeting.

Fire Chief K. Callaghan Comments continued:

4) Deployment Agreement

- Chief Callaghan requested the trustees come to a formal agreement on the Statewide Deployment Labor Agreement. In the past, the trustees have agreed to portal to portal compensation for all employees in the event of a deployment. The trustees have also stated that the Chief(s) will not allowed to be deployed to areas far away.
- Chief Callaghan presented a packet for the trustees to review. The Chief(s) are requesting compensation for an “in area” deployment in the event of a disaster in the local area.

Assistant Chief W. Stevens of EMS:

- Assistant Chief Stevens informed the trustees that interviews were conducted on 01/06/09 for five applicants; four passed and one failed. The list of candidates will be short but workable.

Assistant Chief T. Haley of Fire Operations Comments:

1) Review Incident Report for District

- Assistant Chief T. Haley presented the Firehouse Incident Report for December 2008 listing the incidents that the district has been dispatched for. The report is broken down into mutual aid incidents as well as incidents per quadrant of the district. In December 2008, there were 25 incidents North, 41 incidents South, 45 incidents Center and 29 incidents Mutual Aid for a total of 141 incidents. 2006 YTD 1262 total calls compared to 1341 in 2007. A copy of the report has been placed on file.

Attorney R. Britz Comments:

- Attorney R. Britz reminded the trustees of the NIAFPD conference ion Oak Brook.

Administrative Assistant Comments:

- No comment

Other concerns:

- Trustee Feece requested information in regards to the districts policy on the ambulance billing fees. Assistant Chief W. Stevens reviewed the current policy.
- Chief Callaghan informed the trustees that Attorney Brian O’Conner stated that the Weaver property on Brundige Rd was not granted a de-annexation by the St. Charles Fire District.
- Chief Callaghan requested the trustees inform him of any concerns or questions they may have in regards to the policy manual.
- Assistant Chief T. Haley updated the trustees on the new Squad. The drawings are back from Pierce and Marian. The bid specs will be done by the 1st or 2nd week in February. The numbers are needed for the 2009-2010 fiscal year budget.
- Trustee Reynolds requested information in regards to nuisance alarms. Assistant Chief Haley informed the board that these calls are low but will verify at the next meeting.

Executive Session:

At 5:31 pm, Chief K. Callaghan called an executive session for “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity.”

Executive Session continued:

A motion to go into executive session was made by J. Feece. R. Weber seconded the motion.

At 5:39 pm, the executive session ended with a motion by T. Reynolds. R. Weber seconded the motion.

A motion to hire two full time firefighter/paramedics was made by R. Weber. T. Reynolds seconded the motion. It was voted on and approved.

At 5:40 pm, J. Feece made a motion to adjourn the meeting. T. Reynolds seconded the motion. It was voted on and approved.

Respectfully Submitted,

Pamela C. Hall
Administrative Assistant
Elburn & Countryside Fire Protection District