

Elburn & Countryside Fire Protection District
Board of Trustee's District Meeting
06-13-11

Date: June 13, 2011

To: President & Trustees

From: Administrative Assistant

Trustee R. Weber called the Trustee Meeting to order at 5:02 pm with the following persons in attendance:

T. Reynolds	R. Weber	P. Hall	K. Callaghan	T. Haley
C. Hanson	B. Thomas	R. Britz	A. Isberg	T. Hall
M. Hanson	R. Stevens			

Election of Officers:

- 1) Officer Positions
 - a) Motion to approve President

T. Reynolds made a motion to approve Robert Weber as the President of the Board of Trustees. R. Weber seconded the motion. It was voted on and approved.

- b) Motion to approve Secretary

T. Reynolds made a motion to approve Thomas Reynolds as the Secretary of the Board of Trustees. R. Weber seconded the motion. It was voted on and approved.

- c) Motion to approve Treasurer

T. Reynolds made a motion to approve Brian Schopp as the Treasurer of the Board of Trustees. R. Weber seconded the motion. It was voted on and approved.

Final Annual Budget & Appropriation Ordinance #2011-102

- 1) Public Hearing for 2011-2012 Final Budget & Appropriation Ordinance
 - a) Motion to approve Final Annual Budget & Appropriation Ordinance #2011-102

A motion was made by R. Weber to open the Public Hearing for the Fiscal Year 2011-2012 Final Budget & Appropriation Ordinance #2011-102. T. Reynolds seconded the motion. It was voted on and approved.

President R. Weber called the Public Hearing to order at 5:07 pm.

Attorney R. Britz asked for any comments from the public.
No public comment was made.

A motion was made by R. Weber to close the Public Hearing for the Fiscal Year 2011-2012 Final Budget & Appropriation Ordinance # 2011-102. T. Reynolds seconded the motion. It was voted on and approved.

A motion was made by R. Weber to approve the Fiscal Year 2011-2012 Final Budget & Appropriation Ordinance # 2011-102. T. Reynolds seconded the motion. It was voted on and approved.

Roll Call Vote	<u>2</u>	Ayes
	<u>0</u>	Nays
	<u>1</u>	Absent

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Public Comment:
No comment

Previous Meeting Minutes:

R. Weber called for any additions or correction of the minutes from the previous month's meeting. T. Reynolds made a motion to accept the minutes. R. Weber seconded the motion. It was voted on and approved with a copy placed on file.

Treasurer's Report:

Administrative Assistant P. Hall presented the Treasurer's Report.

T. Reynolds made a motion to approve the Treasurer's Report. R. Weber seconded the motion. It was voted on and approved.

Approval of Bills:

The Purchase Journal was presented showing invoice expenses from May 10, 2011 - June 13, 2011 in the amount of \$190,982.95.

T. Reynolds made a motion to approve the bills. R. Weber seconded the motion. It was voted on and approved.

Fire Chief K. Callaghan Comments:

- 1) Fox River & Countryside Fire Rescue Auto Aid
 - Chief Callaghan stated that the district responded to the first mutual aid incident for a structure fire on June 4th, 2011 in the Fox River & Countryside Fire Rescue District.
 - Trustee Weber confirmed that the district is only responding, upon request, as mutual aid and not automatic aid. Chief Callaghan stated yes, mutual aid only.
- 2) Waste Management Agreement
 - Chief Callaghan stated that in 2004, an agreement was negotiated with Waste Management. Public water supply was not available at the time that they modified their building. The approved agreement states Waste Management is required to hook into the system when it is available.
 - Waste Management is now refusing to abide by the agreement. Discussion was held in regards to the need for Waste Management to be compliant with the approved agreement and to proceed with the legal ramifications if they choose not to. It was agreed that Attorney R. Britz will notify Waste Management that they are required by law to abide by the agreement.

Assistant Chief T. Haley of Fire Operations Comments:

- 1) Review Incident Report for District
 - Assistant Chief T. Haley presented the Firehouse Incident Report for May 2011 listing the incidents that the district has been dispatched for. The report is broken down into mutual aid incidents as well as incidents per quadrant of the district. In May 2011, there were 22 incidents North, 33 incidents South, 48 incidents Center and 23 incidents Mutual Aid for a total of 126 incidents.
 - For the Fiscal Year 2011-2012, there were 546 incidents versus 545 for the fiscal year 2010-2011.
 - For the Fiscal Year 2010-2011, year to date there have been 341 EMS incidents.
- 2) Ambulance Update
 - Assistant Chief Haley informed the Board of Trustees one employee still needs to obtain a new drivers license before the vehicle is put into service due to the new classification. Once the ambulance is put into service, it will be located at Station Two.
 - Trustee Reynolds inquired as to when the next ambulance is scheduled for replacement. Chief Callaghan stated if the district stays on schedule, a new ambulance will be purchased in the fiscal year 2013-2014.

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Assistant Chief C. Hanson of EMS Comments:

- Assistant Chief C. Hanson informed the Board of Trustees that the annual service awards were presented at the EMS System Annual Picnic. Lt. Sheri Nielsen received an award for 25 years of service. Fire Marshal Alan Isberg also received an award for 35 years of service.

Foreign Fire Insurance Board

- Nothing presented

Attorney R. Britz Comments:

1) Prevailing Wage Rate Ordinance

- Attorney R. Britz presented the Board of Trustees with the Prevailing Wage Rate Ordinance for annual approval as required by law. The rates are state approved and effective for public works projects only.

Roll Call Vote	2	Ayes
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	0	Nays
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	1	Absent
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T. Reynolds made a motion to approve Prevailing Wage Rate Ordinance # 2011-103. R. Weber seconded the motion. It was voted on and approved with a copy placed on file.

Administrative Assistant Comments:

1) Certificate of Deposit(s)

- a) Motion to approve Certificate of Deposit in the amount of \$1,147,531.09
- a) Motion to approve Certificate of Deposit in the amount of \$882,930.41

- Administrative Assistant P. Hall stated that the funds for both certificates of deposit are currently being held in the district savings account. The account is at the highest tier rate which is 0.85% right now.
- Discussion was held in regards to the rates and terms available for certificate of deposits.

T. Reynolds made a motion to approve a certificate of deposit in the amount of \$1,038,096.89 at the interest rate of 0.75% for 18 months. R. Weber seconded the motion. It was voted on and approved.

T. Reynolds made a motion to approve a CDARS certificate of deposit in the amount of \$1,000,000.00 at the interest rate of 0.30% for 12 months. R. Weber seconded the motion. It was voted on and approved.

Other Concerns:

- Chief Callaghan informed the Board of Trustees that Chief Callaghan and Assistant Chief Hanson attended the IAFFPD awards banquet in Peoria, IL. Past President and Trustee James Feece was awarded the IAFFPD Outstanding Trustee Service Award. He also received an award for 37 years of service as a Fire District Trustee. Chief Callaghan read a thank you letter from James Feece to the ECFPD Board of Trustees.
- Chief Callaghan stated that the district will be proceeding with the interior painting at Station One and seal coating and striping of the parking lots. A committee for the new engine will also be formed.
- Chief Callaghan stated that he contacted Welch again in regards to the brush truck. They stated that it will be completed within the next week.
- Trustee Reynolds inquired as to if the county funds have been received allowing the district to release the pension levy amount requested to the pension fund. Administrative Assistant P. Hall stated that the district has received 2 installments of funds from Kane County.

T. Reynolds made a motion to release the funds to the pension board for the 2011-2012 levy request in the amount of \$443,000.00. R. Weber seconded the motion. It was voted on and approved.

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Executive Session:

At 5:37 pm, Chief Callaghan called an executive session pursuant to Section (2)(c)(1) of the Open meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity).

Roll Call Vote	<u>2</u>	Ayes
	<u>0</u>	Nays
	<u>1</u>	Absent

At 5:37 pm, a motion to go into executive session was made by R. Weber. T. Reynolds seconded the motion.

In attendance:

K. Callaghan	T. Haley	C. Hanson	R. Weber	T. Reynolds
B. Thomas	R. Britz	P. Hall		

At 5:46 pm, the executive session ended with a motion by T. Reynolds. R. Weber seconded the motion

No action was taken during the executive session.

Public Comment:

- Fire Marshal A. Isberg stated that Greenfields of Geneva is planning on being open with staff on August 31st, 2011 and residents in October 2011.

At 5:47 pm, T. Reynolds made a motion to adjourn. R. Weber seconded the motion. It was voted on and approved.

Respectfully Submitted,

Pamela C. Hall
Administrative Assistant
Elburn & Countryside Fire Protection District