

Elburn & Countryside Fire Protection District
Trustee's District Meeting & Public Hearing

Date: June 2, 2008

To: President & Trustees

From: Administrative Assistant

In the absence of President J. Feece, T. Reynolds made a motion for R. Weber to be the President Pro Temp. R. Weber seconded the motion. It was voted on and approved.

R. Weber called the Trustee Meeting to order at 5:08 pm with the following persons in attendance:

| | | |
|--------------|-------------|-----------|
| R. Weber | T. Reynolds | P. Hall |
| K. Callaghan | W. Stevens | T. Haley |
| R. Britz | M. Huneke | A. Isberg |
| L. Justice | B. Schopp | |

Swearing in of Fire Commissioner T. Kuebelbeck:

T. Kuebelbeck did not attend the meeting. The Trustees will perform the swearing in ceremony of T. Kuebelbeck as a Fire Commissioner at the next trustees meeting, July 14, 2008.

Previous Meeting Minutes:

R. Weber called for any additions or correction of the minutes from the previous month's meeting. R. Weber made a motion to accept the minutes as presented. T. Reynolds seconded the motion. It was voted on and approved with a copy placed on file.

Public Comment:

None presented

Treasurer's Report:

Administrative Assistant Pamela Hall presented the Treasurer's report. T. Reynolds made a motion to approve the Treasurer's Report. R. Weber seconded the motion. It was voted on and approved.

Approval of Bills:

The Purchase Journal was presented showing invoice expenses from May 12, 2008 – June 2, 2008 in the amount of \$67,711.67. T. Reynolds made a motion to approve the bills, R. Weber seconded the motion. It was voted on and approved.

Prevailing Wage Rate Ordinance #2008-103:

Attorney R. Britz presented the prevailing wage rate ordinance to the trustees for review. T. Reynolds made a motion to approve the Prevailing Wage Rate Ordinance #2008-103. R. Weber seconded the motion. It was voted on and approved.

Fire Chief K. Callaghan Comments:

1) 2008-2009 Annual Budget

- Chief Callaghan informed the trustees a notice of public review for the 2008-2009 Tentative Budget will be posted in *The Elburn Herald* on June 12, 2008. He also reminded the trustees that the public hearing for the 2008-2009 Final Annual Budget will be held at 5:00 pm on July 14, 2008.

2) St. Charles Fire Protection; District Boundaries

- Chief Callaghan informed the trustees that he met with representatives from the St. Charles Fire Protection District. Attorney R. Britz was also present at the meeting. St. Charles Fire Protection District presented an offer in regards to district boundaries. The proposal included St. Charles acquiring the majority of Wasco, IL. Attorney R. Britz advised the trustees that the district would potentially lose a large portion of tax dollars and should reject the offer. The trustees agreed to reject the offer and to have Chief Callaghan meet with St. Charles again to discuss other options. Chief K. Callaghan will update the trustees after the next meeting with the St. Charles Fire Protection District.
- Attorney R. Britz informed the trustees that the Country Gas Company in Wasco, IL. is currently being serviced by the Elburn & Countryside Fire Protection District but St. Charles Fire Protection District is receiving the tax dollars. He has researched this with the County and the County states that no ordinance is on file and this has always been done this way. There is no proof that the Elburn & Countryside Fire Protection District is the service provider. Attorney R. Britz will continue to research this and update the trustees as the need arises.

Assistant Chief W. Stevens of EMS:

- Assistant Chief W. Stevens informed the trustees the district is having difficulty in hiring. The Candidate Physical Ability Test (CPAT) is the area that is causing the most difficulty. CPAT is required by the time of hire and most applicants have not obtained their CPAT card yet. Southern Kane was contacted to see if they would be interested in starting a CPAT program and they declined. Other options are being researched to try to start a CPAT program in our area.
- Assistant Chief W. Stevens informed the trustees that the district has requested \$202,600.00 from the FEMA Grant for the air packs.

Assistant Chief T. Haley of Fire Operations Comments:

1) Review Incident Report for District

- Assistant Chief T. Haley presented the Firehouse Incident Report for May 2008 listing the incidents that the district has been dispatched for. The report is broken down into mutual aid incidents as well as incidents per quadrant of the district. In May 2008, there were 36 incidents North, 22 incidents South, 37 incidents Center and 16 incidents Mutual Aid for a total of 112 incidents compared to 120 incidents in 2007. A copy of the report has been placed on file.

Attorney R. Britz Comments:

No Comment

Administrative Assistant Comments:

- Administrative Assistant P. Hall reminded the trustees that they need to review the Executive Session Minutes before the July 14, 2008 meeting.

Other concerns:

- Chief Callaghan informed the trustees that Kane County Board Member Drew Fraz responded to the district's letter in regards to the Anderson Road Bridge. He expressed his desire to push forward with this project.
- Chief Callaghan informed the trustees that the new air packs have arrived. Air One will be obtained for an in service. The new brackets and generator will be installed in the near future. Chief Callaghan informed the trustees that he has not been able to get a hold of the State Fire Marshal Office in regards to donating equipment.
- Chief Callaghan informed the trustees that three new full time Firefighter/Paramedics started on May 19, 2008. They are currently in the third week of the academy with Lt. Huneke. They will be training in extrication this week and then training in the burn tower next week. They will start working shifts in two weeks.
- Chief Callaghan informed the trustees that the Firefighter/Paramedics that applied for the full time Firefighter/Paramedic position will have mandatory orientation on June 5, 2008. The written exam will be on June 7, 2008. Interviews will begin on June 30, 2008.
- Trustee R. Weber requested further information in regards to the Kaneland School District and citizen concerns for response times and ambulance service. Chief K. Callaghan informed the trustees that in November 2004, an agreement was signed by the Elburn & Countryside Fire Protection District Trustees with an automatic fire alarm response to the Kaneland Middle School and Kaneland High School. The Kaneville Fire Protection District never signed and returned the agreement.
- Chief K. Callaghan informed the trustees that the resident that initiated the Kaneville Fire response times for ambulance service will be discussing her concerns with the Kaneland School Board on June 9, 2008. Chief K. Callaghan made it clear that the Elburn & Countryside Fire Protection District will not be attending the school board meeting. Chief K. Callaghan has been in contact with Kaneville Fire Chief Dave Sigmund to discuss the issue. He informed Chief D. Sigmund that the district is willing to work with them if they would like to discuss this issue. Kaneville Fire Chief D. Sigmund informed Chief Callaghan that he will contact us if they feel a need for our services.
- Chief Callaghan was contacted once again by the resident with concerns for response times. He informed the resident that Kaneville needs to make this decision not Elburn. He recommended that the resident attend a Kaneville Fire Protection District trustees meeting to express her concerns with them directly. The resident requested that the Elburn & Countryside Fire Protection District respond to any incidents at her home even though she is in Kaneville's district. Chief Callaghan informed her that we can not do that without Kaneville's agreement for mutual aid or a request from the Kaneville Fire Protection District.

At 5:55 pm, T. Reynolds made a motion to adjourn the meeting. R. Weber seconded the motion. It was voted on and approved.

Respectfully Submitted,

Pamela C. Hall
Administrative Assistant
Elburn & Countryside Fire Protection District