

Elburn & Countryside Fire Protection District  
Trustee's District Meeting

Date: March 9, 2009

To: President & Trustees

From: Administrative Assistant

J. Feece called the Trustee Meeting to order at 5:05 pm with the following persons in attendance:

T. Reynolds	J. Feece	P. Hall	K. Callaghan
T. Haley	R. Britz	B. Thomas	M. Huneke
G. Algrim			

Previous Meeting Minutes:

J. Feece called for any additions or correction of the minutes from the previous month's meeting. T. Reynolds made a motion to accept the minutes as presented. J. Feece seconded the motion. It was voted on and approved with a copy placed on file.

Public Comment:

None presented

Treasurer's Report:

Administrative Assistant P. Hall presented the Treasurer's report. T. Reynolds made a motion to approve the Treasurer's Report. J. Feece seconded the motion. It was voted on and approved.

Approval of Bills:

The Purchase Journal was presented showing invoice expenses from February 10, 2009 – March 9, 2009 in the amount of \$114,345.16. T. Reynolds made a motion to approve the bills. J. Feece seconded the motion. It was voted on and approved.

Fire Chief K. Callaghan Comments:

1) Labor Agreement

- Chief Callaghan requested the trustees review the labor agreement as previously proposed.
- Trustee Reynolds reiterated that the district should not send anyone of administrative capacity far away and if an agreement is reached, he will request this stipulation be added and defined
- Chief Callaghan stated that he is aware of the trustees wishes and he is more concerned with an "at home" incident.
- Chief Callaghan requested that the labor agreement be tabled until April's trustee meeting due to Trustee R. Weber not being present.

2) Annual Report

- Chief Callaghan presented the ECFPD Annual Report for the trustees to review. A copy has been placed on file.

3) Country Gas

- Chief Callaghan reminded the trustees that when the district recently was working with St. Charles on boundaries, they found that Country Gas in Wasco, IL. is paying taxes to the St. Charles Fire District.

Fire Chief K. Callaghan Comments continued:

- The Elburn & Countryside Fire Protection District has been providing Country Gas with fire protection and ambulance services as well as fire inspections even though we do not receive any compensation for those services. The district is in need of doing a fire inspection and pre plan for Country Gas.
- In the past, Attorney B. O'Conner researched the boundaries and found the boundary on the south side of the old railroad tracks shows a niche for County Gas in our district. Chief Callaghan stated that the trustees need to decide if this should be researching further to determine exactly where Country Gas should be receiving their fire protection from.
- Trustee Reynolds requested from Attorney Britz to advise on if back taxes could be collected if it is determined that Country Gas is definitely in our district. Attorney R. Britz stated that back taxes will most likely not be received.

A motion was made by T. Reynolds to spend up to \$500.00 in attorney fees to continue researching & determine if Country Gas is in the Elburn & Countryside Fire Protection District. J.Fece seconded the motion. It was voted on and approved.

4) Village of Lily Lake Update

- Chief Callaghan informed the trustees that the Village of Lily Lake made a motion at their last board meeting to support a sub station on Village property. They are willing to discuss a location at a later date.

5) Police Command Trailer

- Chief Callaghan informed the trustees that Elburn Police Chief Linane recently approached him with a request. The Elburn Police Department is applying for a FEMA camper trailer to utilize as a Police Command Trailer. The police department does not have any where to store a trailer so they are requesting that the fire district consider letting them store it on our property.
- The trustees agreed to allow the Elburn Police Department to store the trailer in the parking lot of the ambulance station with the stipulation that if it becomes a problem, the district will no longer be able to accommodate them.

6) Preliminary Budget

- Chief Callaghan informed the trustees that he is planning on presenting a preliminary budget at the next trustees meeting.

Assistant Chief T. Haley of Fire Operations Comments:

1) Review Incident Report for District

- Assistant Chief T. Haley presented the Firehouse Incident Report for February 2009 listing the incidents that the district has been dispatched for. The report is broken down into mutual aid incidents as well as incidents per quadrant of the district. In February 2009, there were 20 incidents North, 25 incidents South, 36 incidents Center and 11 incidents Mutual Aid for a total of 92 incidents.
- Year to date, 199 calls compared to 230 in 2008. A copy of the report has been placed on file. In the month of February 2009, Ambulance 351 responded to 32 incidents vs. Ambulance 352 responding to 25 calls.

2) Pension Invoices

- Assistant Chief Haley updated the trustees on expenses associated with the current pension disability claim. So far, the district has paid \$546.00 in attorney fees for the pension invoices.

Assistant Chief T. Haley of Fire Operations Comments continued:

3) EMS Equipment

- Assistant Chief Haley informed the trustees that the district is in need of two Stryker stair chairs. The stair chairs are used to transport patients up & down stairs safely.

A motion was made by T. Reynolds to approve the purchase of two Stryker stair chairs in the amount of \$5,321.00 + shipping. J. Feece seconded the motion. It was voted on and approved.

- Assistant Chief Haley informed the trustees that district is also in need of replacing three blood pressure machines. He recommends that the old blood pressure machines be donated to another fire department if possible. The trustees agreed.

A motion was made by T. Reynolds to approve the purchase of three blood pressure machines in the amount of \$5,309.00 + shipping. J. Feece seconded the motion. It was voted on and approved.

Attorney R. Britz Comments:

- Attorney R. Britz informed the board that the Attorney General is proposing changes to the Freedom of Information Act. The changes will effect the request times that the public body has to comply. The proposed changes are being monitored by the law firm and the district will be updated as needed.

Administrative Assistant Comments:

1) Certificates of Deposit

- Administrative Assistant P. Hall informed the trustees that a certificate of deposit in the amount of \$1,091,825.00 will mature on March 26, 2008. The certificate of deposit funds are capital reserve funds for a future station and equipment.

A motion was made T. Reynolds to renew the American Bank & Trust Certificate of Deposit in the amount of \$1,091,825.00 plus interest for 12 months at 2.10%. J. Feece seconded the motion. It was voted on and approved.

Other concerns:

- Chief Callaghan informed the trustees that he has received bids for a new generator at Station One. The new generator is capable of running the entire building in the event of a power loss. The generator would be located outside in a housing to cut back on the noise level. If need be, the generator can be transferred to a new building. There were two bids submitted in the amount of \$42,150.00 and \$42,500.00. Both bids do not include natural gas, permits and concrete. The trustees agreed to hire the company with the lower of the two bids.

A motion was made by T. Reynolds to approve the spending of up to \$50,000.00 for a new generator at Station One. J. Feece seconded the motion. It was voted on and approved.

At 5:52 pm, T. Reynolds made a motion to adjourn the meeting. J. Feece seconded the motion. It was voted on and approved.

Respectfully Submitted,

Pamela C. Hall  
 Administrative Assistant  
 Elburn & Countryside Fire Protection District