

Elburn & Countryside Fire Protection District
Board of Trustee's District Meeting
03-08-10

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Date: March 8, 2010

To: President & Trustees

From: Administrative Assistant

President J. Feece was not present at 5:00 pm. Trustee Reynolds made a motion to appoint R. Weber as the Interim President in Trustee Feece's absence. R. Weber seconded the motion. It was voted on and approved.

T. Reynolds called the Trustee Meeting to order at 5:18 pm with the following persons in attendance:

T. Reynolds	R. Weber	P. Hall	T. Haley	K. Callaghan
B. Thomas	M. Hanson	M. Huneke	R. Stevens	A. Isberg

Public Comment:

No comment

Previous Meeting Minutes:

R. Weber called for any additions or correction of the minutes from the previous month's meeting. T. Reynolds made a motion to accept the minutes. R. Weber seconded the motion. It was voted on and approved with a copy placed on file.

T. Reynolds made a motion to accept the executive session minutes from January 11, 2010 as presented. R. Weber seconded the motion. It was voted on and approved with a copy placed on file.

T. Reynolds made a motion to accept the executive session minutes from February 8, 2010 as presented. R. Weber seconded the motion. It was voted on and approved with a copy placed on file.

Treasurer's Report:

Administrative Assistant P. Hall presented the Treasurer's report.

T. Reynolds made a motion to approve the Treasurer's Report. R. Weber seconded the motion. It was voted on and approved.

Approval of Bills:

The Purchase Journal was presented showing invoice expenses from February 9, 2010 – March 8, 2010 in the amount of \$160,626.79.

T. Reynolds made a motion to approve the bills. R. Weber seconded the motion. It was voted on and approved.

Fire Chief K. Callaghan Comments:

1) Adjusting Squad Price

- Chief Callaghan informed the Board of Trustees that BP Apparatus notified him of a couple inquiries for the old Squad 301. They suggested the district consider dropping the asking price from \$55,000.00 to \$50,000.00. After a brief discussion, the trustees agreed to wait one more month before considering reducing the price. The Board of Trustees requested an update next month for review and further discussion.

2) Annual Report

- Chief Callaghan presented the ECFPD Annual Report for the trustees to review. A copy has been placed on file.

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Fire Chief K. Callaghan Comments continued:

3) FGM Quote; Station Three Site

- Chief Callaghan informed the Board of Trustees that he contacted FGM Architect to obtain a quote for a drawing of a station site in Lily Lake, IL. FGM Architect quoted \$4,000.00 for the drawing and a site feasibility study. If the district hired FGM Architect to design the station site, they would credit the district for this fee.
- Trustee Weber inquired as to other station sites north of the proposed site. Chief Callaghan stated that several parcels are for sale. Trustee Reynolds stated the district should hold off for now on the drawing and feasibility study at the proposed station site. Both trustees agreed to wait and research other options for station site locations.

Assistant Chief W. Stevens of Emergency Medical Services Comments:

- Not present due to medical leave

Assistant Chief T. Haley of Fire Operations Comments:

1) Review Incident Report for District

- Assistant Chief T. Haley presented the Firehouse Incident Report for February 2010 listing the incidents that the district has been dispatched for. The report is broken down into mutual aid incidents as well as incidents per quadrant of the district. In February 2010, there were 12 incidents North, 33 incidents South, 32 incidents Center and 9 incidents Mutual Aid for a total of 86 incidents.
- Year to date, 195 calls in 2010 versus 199 in 2009. A copy of the report has been placed on file. In the month of December 2009, Ambulance 351 of Station One responded to 32 incidents versus Ambulance 352 at Station Two responding to 29 calls.

2) Squad Update

- Assistant Chief Haley updated the Board of Trustees on the new Squad 301. The Squad is 80% completed and a few things need to be changed but they should not effect the delivery date of 03/23/10.

3) Update Hazardous Materials Ordinance

- Assistant Chief Haley informed the Board of Trustees of changes in the Spiller Pay regulations which would allow the district to increase fees. He proposed the district consider increasing the fees and both trustees agreed that the district should do so.

4) Technical Rescue Team Ordinance

- Assistant Chief Haley informed the Board of Trustees of changes in the Technical Rescue regulations which would allow the district to increase fees. He proposed the district consider increasing the fees and both trustees agreed that the district should do so.

Attorney R. Britz Comments:

- No Comment

Administrative Assistant Comments:

1) Certificates of Deposit

- Administrative Assistant P. Hall informed the trustees that a certificate of deposit in the amount of \$1,108,280.22 will mature on March 26, 2010. The certificate of deposit funds are capital reserve funds for a future station and equipment.

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Administrative Assistant Comments continued:

A motion was made by R. Weber to renew the American Bank & Trust Certificate of Deposit in the amount of \$1,108,280.22 plus interest for 12 months at 1.39%. T. Reynolds seconded the motion. It was voted on and approved.

Other Concerns:

- Trustee R. Weber stated that he is not available to attend the next trustees meeting on the scheduled date of April 12, 2010. He requested the Board of Trustee change the meeting date to April 5, 2010.

T. Reynolds made a motion to change the Board of Trustees meeting date to April 5, 2010. R. Weber seconded the motion. It was voted on and approved.

Executive Session:

At 5:32 pm, Chief Callaghan called an executive session for "collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees" 5 ILCS 120/2 Open Meetings Sec. 2 (2)

Roll Call Vote	2	Ayes
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	0	Nays
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	1	Absent
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At 5:32 pm, a motion to go into executive session was made by R. Weber. T. Reynolds seconded the motion.

K. Callaghan T. Haley R. Weber T. Reynolds B. Thomas P. Hall

At 5:37 pm, Trustee J. Feece arrived and joined the executive session.

At 6:03 pm, the executive session ended with a motion by T. Reynolds. R. Weber seconded the motion.

A motion was made by T. Reynolds that no action was required from the executive session. R. Weber seconded the motion. It was voted on and approved.

At 6:04 pm, T. Reynolds made a motion to adjourn the meeting. R. Weber seconded the motion. It was voted on and approved.

Respectfully Submitted,

Pamela C. Hall
Administrative Assistant
Elburn & Countryside Fire Protection District