

Elburn & Countryside Fire Protection District
Trustee's District Meeting & Public Hearing

Date: October 8th, 2007

To: President & Trustees

From: Administrative Assistant

R. Weber called the Trustee Meeting to order at 5:08 pm with the following persons in attendance:

T. Reynolds	R. Weber	J. Feece
P. Hall	B. Britz	T. Haley
K. Callaghan	M. Huneke	

Previous Meeting Minutes:

R. Weber called for any additions or correction of the minutes from the previous month's meeting. T. Reynolds made a motion to accept the minutes as presented. R. Weber seconded the motion. It was voted on and approved with a copy placed on file.

Public Comment:

None

Treasurer's Report:

T. Reynolds made a motion to approve the Treasurer's Report. R. Weber seconded the motion. It was voted on and approved.

Approval of Bills:

The Purchase Journal was presented showing monthly invoice expenses. T. Reynolds made a motion to approve the bills. R. Weber seconded the motion. It was voted on and approved.

Fire Chief K. Callaghan Comments:

1) Tender 309 Appraisal

- Chief K. Callaghan presented an appraisal from BP Apparatus for Tender 309. The appraisal for Tender 309 including the ladders and one portable tank is \$25,000.00. BP Apparatus will list Tender 309 for sale with the stipulation that the vehicle will not be available until January 2008.
- Chief Callaghan updated the trustees on the status of the new Tender 309. Alexis is running approximately 40-60 days behind on schedule. The contract with Alexis states that the vehicle will be built and delivered within 330 days of January 8th, 2007. Alexis stated that Tender 309 may not be completed until February 2008. Due to the schedule running behind at Alexis, this will put the vehicle completion past the contract date.
- Chief Callaghan will contact Alexis to request a discount on Tender 309 due to the breach in contract.

Fire Chief K. Callaghan Comments continued:

2) Village Proclamation

- The Village of Elburn proclaimed September 15th, 2007 as Elburn & Countryside Fire Protection District Recognition Day for the 125th Anniversary Celebration.
- Assistant Chief T. Haley presented plaques and key chains to Trustee Robert Weber and Trustee Tom Reynolds recognizing their service to the Elburn & Countryside Fire Protection District.

3) 2008-2009 Levy

- Chief Callaghan reviewed the Truth in Taxation requirements for the district. He recommended that the district propose a 26% increase over the 2007-2008 levy amount. The increase is based on 11% computed from Kane County guidelines and 15% for new construction. The trustees reviewed the amounts and agreed that a 26% increase be proposed.
- The resolution was voted on with 3 Ayes and 0 Nays. A copy of the resolution will be placed on file.
- The Truth in Taxation Resolution # 2007-206 was presented proposing a 26% increase raising the taxation for the 2007 levy year upon taxable property in the district to \$6,179,103.34. Trustee J. Feece and Trustee R. Weber signed the resolution.
- A notice of proposed property tax increase for the Elburn & Countryside Fire Protection will be published in the local newspaper, *The Elburn Herald*.

4) Nancy Lane

- Chief Callaghan stated that he has been contacted by a resident living on Nancy Lane requesting that Nancy Lane be blocked from thru traffic. The resident is concerned as to the amount and speed of traffic on this roadway due to small children living in the area.
- The Highway Commissioner is against this recommendation as well as the Fire Chief. While the safety of the residents and their children is extremely important, this is a matter that needs to be addressed by law enforcement.
- The blocking of Nancy Lane would be detrimental to the fire district in the event of an emergency. The trustees agreed that the blocking of Nancy Lane is not an option that the district can provide as a solution to the traffic problem.

5) Engine 306

- The throttle on the pump panel on Engine 306 has stripped out. This has been replaced and repaired several times. Chief Callaghan stated that the existing throttle can be replaced with an electronic throttle that will decrease the need for future repairs.
- Chief Callaghan contacted Alexis in regards to an electronic throttle. The cost of an electronic throttle will be \$880.00. Engine 306 will be taken to Alexis for the throttle replacement and the maintenance will take one day to complete.

Fire Chief K. Callaghan Comments continued:

6) Brundige Rd

- Chief Callaghan was contacted by a resident living at the southwest corner of Brundige Rd and Route 38. The resident would like to disconnect from the St. Charles Fire District and be annexed into the Elburn & Countryside Fire Protection District.
- Chief Callaghan explained to the trustees that Brundige Rd is on a border line of the district. The trustees agreed that discussions to redefine the border lines should take place. Chief Callaghan will contact the Chief of the St. Charles Fire District to pursue redefining the border lines of the district.

Assistant Chief W. Stevens of EMS:

Assistant Chief W. Stevens was not present.

Assistant Chief T. Haley of Fire Operation Comments:

1) FBI Trailer – Station Two

- Assistant Chief T. Haley informed the trustees that the FBI has started storing their semi tractor and trailer at Station Two. It is currently being stored outside. The FBI will contact Assistant Chief Haley when they need access to the semi to make sure it is not obstructed by anything.
- Trustee T. Reynolds asked if the FBI had provided a certificate of insurance to the district. Assistant Chief T. Haley will contact the FBI to obtain the certificate of insurance.

2) Firehouse Report

- Assistant Chief T. Haley presented a newly formatted Firehouse report listing the incidents that the district has been dispatched to in the past month. The new report will be more accurate and is divided into zones as well as type of incidents. The report will help with future planning of station locations.
- A copy of the report has been placed on file.

3) Medic Engine 305

- Assistant Chief T. Haley reported that the equipment needed to convert Engine 305 into a Medic Engine is being obtained. Engine 305 should be able to respond to Advanced Life Support incidents within a month.
- Medic Engine 305 will respond directly from Station Two to the scene of the incident for instant patient care. The ambulance will also respond to transport the patient.

4) Trench Equipment quotes

- Assistant Chief T. Haley reported that quotes for the trench equipment are being obtained from a new company. Firefighter M. Hanson originally received quotes from a company and they are not able to accommodate the district as previously discussed. He is now working with a new company out of Bolingbrook, IL. to obtain new quotes.

Assistant Chief T. Haley of Fire Operation Comments:

5) Air pack Grants

- Assistant Chief T. Haley reported that Assistant Chief W. Stevens was contacted for further information in regards to the air pack grant. They are requesting three manufacturer bids for air packs. The district has advanced further in the grant process.
- Trustee T. Reynolds asked where the district stands in regards to the US Tobacco Grant. Assistant Chief T. Haley will inform Assistant Chief W. Stevens that the board would like an update in regards to this grant.

Attorney R. Britz Comments:

No Comment

Administrative Assistant Comments:

No Comment

Other concerns:

At 5:52 pm, T. Reynolds made a motion to adjourn the meeting. R. Weber seconded the motion. It was voted on and approved.

Respectfully Submitted,

Pamela C. Hall
Administrative Assistant