

Elburn & Countryside Fire Protection District
Trustee's District Meeting & Public Hearing

Date: October 13th, 2008

To: President & Trustees

From: Administrative Assistant

J. Feece called the Trustee Meeting to order at 5:04 pm with the following persons in attendance:

T. Reynolds	J. Feece	P. Hall	K. Callaghan
T. Haley	W. Stevens	R. Britz	R. Loula
R. Gurgos	G. Algrim	M. Huneke	

Amended Final Budget & Appropriation Ordinance #2008-105

A motion was made by T. Reynolds to open the Public Hearing for the Amended Fiscal Year 2008-2009 Final Budget & Appropriation Ordinance #2008-105. J. Feece seconded the motion. It was voted on and approved.

President J. Feece called the Public Hearing to order at 5:05 pm.

Attorney R. Britz asked for any comments from the public.

No public comment was made.

A motion was made by T. Reynolds to close the Public Hearing for the Amended Fiscal Year 2008-2009 Final Budget & Appropriation Ordinance # 2008-105. J. Feece seconded the motion. It was voted on and approved.

A motion was made by T. Reynolds to approve the Amended Fiscal Year 2008-2009 Final Budget & Appropriation Ordinance # 2008-105. J. Feece seconded the motion. It was voted on and approved with a roll call vote; 2 Ayes, 0 Nays & 1 Absent.

Previous Meeting Minutes:

J. Feece called for any additions or correction of the minutes from the previous month's meeting. T. Reynolds made a motion to accept the minutes as presented. J. Feece seconded the motion. It was voted on and approved with a copy placed on file.

T. Reynolds made a motion to accept the executive session minutes as presented. J. Feece seconded the motion. It was voted on and approved with a copy placed on file.

Public Comment:

None presented

Treasurer's Report:

P. Hall presented the Treasurer's report. T. Reynolds made a motion to approve the Treasurer's Report. J. Feece seconded the motion. It was voted on and approved.

Approval of Bills:

The Purchase Journal was presented showing invoice expenses from September 9, 2008 – October 13, 2008 in the amount of \$173,381.60. T. Reynolds made a motion to approve the bills. J. Feece seconded the motion. It was voted on and approved.

Fire Chief K. Callaghan Comments:

1) 2009-2010 Fiscal Year

- Chief Callaghan reviewed the Truth in Taxation requirements for the district. He recommended that the district propose a 4.1% increase over the 2008-2009 levy amount. The increase is based on cost of living only. Chief Callaghan feels that a cost of living increase is appropriate considering the economy and residents struggling to make ends meet. The trustees reviewed the amounts and agreed that a 4.1% increase be proposed.
- The Truth in Taxation Resolution # 2008-106 was presented proposing a 4.1% increase raising the taxation for the 2008 levy year upon taxable property in the district to \$5,522,186.18. Trustee J. Feece signed the resolution. Trustee R. Weber was absent and will be contacted to sign the resolution.

A motion was made by T. Reynolds to approve the Truth in Taxation Resolution #2008-106. J. Feece seconded the motion. The resolution was voted on with 2 Ayes, 0 Nays and 1 Absent. A copy of the resolution will be placed on file.

2) Ideal Insurance Renewal

- Chief Callaghan presented the annual insurance information for the district. The 2008-2009 annual premium is \$30,923.00 vs. \$28,481.00 last year. The pension bond will be \$428.00.
- Chief Callaghan will contact Ideal Insurance to review coverage of the ambulance station to make sure it includes stored items.

A motion was made by T. Reynolds to approve the annual insurance premium for Ideal Insurance. J. Feece seconded the motion. It was voted on and approved.

3) Traffic Signs

- Chief Callaghan reminded the trustees that a federal law has passed that requires all fire districts to follow new safety standards. The law was created to reduce injuries and death of emergency personnel.
- Chief Callaghan contacted area districts to discuss the traffic sign requirements. The area districts are purchasing and providing vests only at this time for their employees. The law may be delayed so it is recommended that the district hold off on signage and cones for at the scene.

4) Deployment Policy

- Chief Callaghan stated that due to Trustee Weber's absence, he would like to table the Deployment Policy agenda item until next month.

5) Air Bags

- Chief Callaghan informed the trustees that the air bags on Rescue Squad 301 need to be replaced. The current air bags are 23 years old. They are used to lift vehicles and objects at incidents.

A motion was made by T. Reynolds to approve \$9,816.00 for the purchase of new air bags. J. Feece seconded the motion. It was voted on and approved.

Assistant Chief W. Stevens of EMS:

1) Policy Manual

- Assistant Chief Stevens presented copies of the updated policy manual to the trustees. He explained that the policy manual has been cleaned up and updated. Assistant Chief Stevens stated that the trustees and attorney review the policy manual as soon as possible. He requested that the trustees contact him or Chief Callaghan with any questions or concerns.

2) List Preparation

- Assistant Chief Stevens updated the trustees on the Register of Eligible Candidates for the position of Firefighter Paramedic. Applications are available from October 8, 2008-November 17, 2008.

Assistant Chief W. Stevens of EMS continued:

- Advertisement was placed on six websites as well as the Kane County Chronicle. Orientation will take place on December 10, 2008 with the written test on December 13, 2008. Interviews are scheduled to start on January 9, 2009.

Assistant Chief T. Haley of Fire Operations Comments:

- 1) Review Incident Report for District
 - Assistant Chief T. Haley presented the Firehouse Incident Report for September 2008 listing the incidents that the district has been dispatched for. The report is broken down into mutual aid incidents as well as incidents per quadrant of the district. In September 2008, there were 34 incidents North, 20 incidents South, 53 incidents Center and 17 incidents Mutual Aid for a total of 124 incidents. A copy of the report has been placed on file.
- 2) Update cellular phones in Ambulances
 - Assistant Chief T. Haley informed the trustees that there have been issues with the cellular phones on the ambulances. They are not transmitting the EKG rhythms to the hospitals as required. The cellular phones are approximately 7-8 yrs old. Assistant Chief Haley has been researching new cellular phones that are capable of transmitting data as needed. The new cellular phones are better quality and are cheaper than what the district is currently using. A state contract is available and new phones will need to be purchased. Box units for all three ambulances will cost \$1500.00, the cost per of usage each phone will be \$.06 per minute.

A motion was made by T. Reynolds to approve the purchase of three box units and phones for the ambulances. J. Feece seconded the motion. It was voted on and approved.

- 3) Squad Committee; Travel to Wisconsin to research squads
 - Assistant Chief T. Haley informed the trustees that a Squad Committee has been formed consisting of Chief Callaghan, Assistant Chief Haley, Captain Schopp, Lieutenant Huneke and Firefighter Oliver. They will be traveling to Appleton, Wisconsin to research squads and tour Marian and Pierce. They would also like to travel to the FDIC Show in Indianapolis, Indiana in the spring for the same purpose.

Attorney R. Britz Comments:

No comment

Administrative Assistant Comments:

No comment

Other concerns:

- Assistant Chief Stevens informed the trustees that a new full time Firefighter Paramedic J. Rodgers resigned on October 7, 2008.

At 5:50 pm, T. Reynolds made a motion to adjourn the meeting. J. Feece seconded the motion. It was voted on and approved.

Respectfully Submitted,

Pamela C. Hall
 Administrative Assistant
 Elburn & Countryside Fire Protection District