

Elburn & Countryside Fire Protection District Board of Commissioner's Meeting

Date: Wednesday, January 14, 2009 5:00 pm

Chairman Robert Loula called the meeting to order at 5:02 pm with the following people in attendance.

Robert Loula
Pam Hall

Robert Gurgos

Wayne Stevens

Previous Meeting Minutes:

R. Loula called for any additions or corrections to the minutes from the previous meeting. *The revision of meeting dates listed in the minutes will not take place. The original meeting dates approved by the board are still in effect. The next meeting will be April 8, 2009.* R. Gurgos made a motion to accept the minutes with the correction noted. R. Loula seconded the motion. It was voted on and approved with a copy placed on file.

Public Comment:

None

Correspondence:

None

Assistant Chief W. Stevens of EMS:

- 1) Interviews/Candidates
 - a) Assistant Chief W. Stevens thanked the commissioners for attending the interviews last week. He feels the interview process is a learning experience & becomes better each time they have interviews. The process has been refined and is working well.
 - b) Assistant Chief W. Stevens reviewed the interview results for the five candidates. Four passed and one failed. Discussion was held in regards to the hiring process and the laws regulating the process. Assistant Chief W. Stevens explained that the candidates have the option of using their preferential points during the hiring process or they can reserve them for the process of promotions. This creates the need to give the candidates enough time to evaluate the list and decide when it is the best time to use their points.
 - c) Assistant Chief Stevens explained the hiring process and the timeline associated with it. Candidates need to receive the letter and are required to respond with a Bye or an acceptance of the position. If they accept the position, they also need to notify their current employer of their resignation. These requirements create a significant amount of time for the hiring process to be complete.
 - d) Assistant Chief W. Stevens stated that one of the candidates may not be able to meet the terms of employment due to not having CPAT at the time of hire. The candidate is scheduled to take the CPAT test and if they should pass, they will not have enough time to complete the process and notify their employer of their resignation by the start date. If the candidate should fail the CPAT test, they will not meet the CPAT at time of hire requirement once again. CPAT is not an easy test to pass and the test is not offered daily so rescheduling could take up to a

month after a failure. Discussion was held in regards to the districts requirement for the candidate to have CPAT at the time of hire. R. Gurgos pointed out that they may need to reconsider this and require CPAT at the time of applying or time of interview.

- e) Assistant Chief W. Stevens stated that the ECFPD Board of Trustees approved the hiring of 2 Firefighter/Paramedics at their meeting on January 12th, 2009. One employee would be to meet the terms of the grant. The second employee would be to replace an employee that is injured and is applying for disability.
- f) Assistant Chief W. Stevens presented the letters of conditional hire. Chairman Robert Loula signed the letters.

Attorney:
Not present

Administrative Assistant:

- Administrative Assistant P. Hall reminded the commissioners that the next quarterly meeting will be held on Wednesday, April 8th, 2009.

Other concerns:

- Chairman R. Loula requested that the 2009-2010 quarterly meeting dates be presented at the April 8th, 2009 meeting for approval.

R. Gurgos made a motion to adjourn at 5:37 pm. R. Loula seconded the motion. It was voted on and approved.

Respectfully Submitted,

Pamela C. Hall
Administrative Assistant
Elburn & Countryside Fire Protection District