

Elburn & Countryside Fire Protection District
Board of Commissioner's Meeting
11-09-11

Date: Wednesday, November 9, 2011 5:00 pm

Chairman Robert Loula called the meeting to order at 5:07 pm with the following people in attendance.

Robert Loula
Kelly Callaghan
Pam Hall

Robert Gurgos
Tate Haley
Robert Britz

Michael Anderson
Craig Hanson
Matthew Hanson

Previous Meeting Minutes:

R. Loula called for any additions or corrections to the minutes. R. Gurgos made a motion to accept all the minutes presented. M. Anderson seconded the motion. It was voted on and approved with a copy placed on file.

Public Comment:

None

Correspondence:

None

Chief Callaghan comments:

1) Interview Questions

- Chief Callaghan informed the Board of Fire Commissioners that discussion in regards to the interview questions should take place during an executive session. The Board of Fire Commissioners agreed.

At 5:22 pm, R. Loula called an executive session pursuant to Section (2)(c)(1) of the Open meetings Act (to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine validity.

At 5:22 pm, a motion to go into executive session was made by R. Gurgos. M. Anderson seconded the motion.

Roll Call Vote	3	Ayes
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	0	Nays
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	0	Absent
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In attendance:

R. Loula	R. Gurgos	M. Anderson	K. Callaghan
C. Hanson	T. Haley	P. Hall	R. Britz

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At 6:04 pm, the executive session ended with a motion by M. Anderson. R. Gurgos seconded the motion

Roll Call Vote	3	Ayes
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	0	Nays
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	0	Absent
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No action was taken during the executive session.

- A consensus was made that review of the proposed test questions require further review.

M. Anderson made a motion to approve a special meeting on Wednesday, December 14th, 2011 at 5:00 pm at Station One. 210 E. North St., Elburn, IL. R. Gurgos seconded the motion. It was voted on and approved.

- 2) Proposed new Fire Commissioner rules
 - Chief Callaghan presented the revised Fire Commissioner rules to the board for review. He stated that the commissioners should contact him or Attorney R. Britz with any questions or comments that they may have.
 - Chief Callaghan explained that a resolution will need to be passed upon approval of the revised rules. Commissioner M. Anderson inquired as to a time frame for completing this process. Chief Callaghan expressed a desire to have the new rules in place before the end of the year 2011.
 - Attorney R. Britz stated that the Fire Commissioners need to make sure they review the forms in the Fire Commissioner rules. The forms can offer some more clarification for the rules.

Assistant Chief T. Haley comments:
No Comment

Assistant Chief T. Haley comments:
No Comment

Assistant Chief C. Hanson comments:
No Comment

Attorney R. Britz comments:
Attorney R. Britz informed the Board of Fire Commissioners that Open Meeting Act training is required in 2012 for elected and appointed officials. The training is offered online.

Administrative Assistant comments:
No Comment

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Other concerns:

- Discussion was held in regards to a schedule for the hiring process and candidate eligibility list. Chief Callaghan stated that he will present a rough schedule at the next meeting.
- Chief Callaghan informed the Board of Fire Commissioners that the NIAFPD conference will be held in February 2012.
- Administrative Assistant P. Hall requested that if the commissioners are interested in attending the conference to complete the registration form and forward it to her at the December special meeting.

Public Comment:

None

R. Loula made a motion to adjourn at 6:06 pm. R. Gurgos seconded the motion. It was voted on and approved.

Respectfully Submitted,

Pamela C. Hall
Administrative Assistant
Elburn & Countryside Fire Protection District